

Report to the Chief Officer (Highways and Transportation)

Date: 25 November 2014

Subject: Design & Cost Report for Resident Parking Kirkstall Road/Woodside View – Proposed Traffic Regulation Order

Capital Scheme Number: 713184

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Kirkstall	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. These proposals aim to address the problems and concerns raised by the Local MP, Kirkstall Councillors and the residents of Nos. 410 to 414 Kirkstall Road about the inability for the residents and their visitors to be able to park in close proximity to their properties.
2. The purpose of this report is to seek approval to install two Resident Parking Only signs and introduce Resident Permit Parking on Kirkstall Road/Woodside View as shown on the attached drawing No. HDC/713184/MISC/181; and the advertisement of the draft Traffic Regulation Order and, if no valid objections are received, to make, seal and implement the Order as advertised.

Recommendations

3. The Chief Officer (Highways and Transportation) is requested to:
 - i) note the contents of this report;
 - ii) approve the proposals to install two Resident Parking Only signs and introduce Resident Permit Parking on Kirkstall Road/Woodside View, as shown on the attached Drawing No. HDC/713184/MISC/181, at a total cost of £6,500 funded from the A65 Quality Bus Scheme budget; and

- iii) authorise the City Solicitor to advertise the draft Traffic Regulation Order and, if no valid objections are received, to make, seal and implement the Orders as advertised.

1 Purpose of this report

- 1.1 The purpose of this report is to seek approval to install two Resident Parking Only signs and introduce Resident Permit Parking on Kirkstall Road/Woodside View as shown on the attached drawing No. HDC/713184/MISC/181; and the advertisement of the draft Traffic Regulation Order and, if no valid objections are received, to make, seal and implement the Order as advertised, all being funded from the A65 QBI Capital Scheme.

2.0 Background information

2.1 Prior to the introduction of bus lanes and bus priority measures works on the A65 Kirkstall Road, there was some informal parking in the old bus turnaround and also on the grass verge near to Woodside View.

2.2 As part of the scheme, the bus turnaround was removed, and the grass verge was used to accommodate the new bus lane. To address the loss of the informal parking, formal laybys were created, and the area at the bottom of Woodside View was surfaced to give some additional parking space. As the parking situation prior to the roadworks was informal, there were no restrictions placed on the new parking as it was considered that the situation had improved with the introduction of the parking bays and the small car parking area.

2.3 Since this small off road surfaced area remains public highway and is available for anyone to park, it is being used during the daytime by Leeds Motor Company to store cars, and by visitors to the Immigration Centre. Consequently, the residents of 410 to 414 Kirkstall Road and their visitors are having difficulty parking adjacent to their property.

Main issues

3.1 Design Proposals and Full Scheme Description.

3.1.1 These proposals aim to address the complaints and concerns that have been raised by the Local MP, and the local residents about the lack of on street parking adjacent to Nos. 410 to 414 Kirkstall Road.

3.1.2 In order to provide an element of parking for the residents of Nos 410 to 414 Kirkstall Road, it is proposed to install two Resident Parking Only signs and introduce Resident Permit parking to enable the residents, their visitors to be able to park in close proximity to their properties.

3.1.3 The total estimated cost of the required highway works is £6,500 comprising £1,500 works costs, £3,000 Legal fees, and £2,000 staff fees and advertisement costs, funded from the A65 Quality Bus Scheme budget.

3.2 **Programme** - Subject to approval being granted, it is proposed to design the scheme and advertise the draft Traffic Regulation Order and implement the actual works in the 2014/15 financial year.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 Ward Members and the Local MP were consulted on the proposals by email on 5th September 2014. The Ward Members were in full support of the proposals, confirmed by e-mails on the 7th September & 6th November 2014. The Local MP confirmed her support of the scheme on the 21st October 2014.

4.1.2 West Yorkshire Police, WYMAS, West Yorkshire Fire Service and Metro were consulted on the proposals by email on 26th August 2014. West Yorkshire Police have no objections to the proposals, and no adverse comments were received from the emergency services.

4.1.3 The local residents of 410 to 414 Kirkstall Road were consulted by letter on 1st August 2014, and no adverse comments were received.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 An Equality, Diversity, Cohesion and Integration Screening (Appendix 1) was carried out in February 2014 which found the following positive and negative impacts;

Positive Impacts

- Providing Resident Permit parking on land adjacent to Nos. 410 to 414 Kirkstall Road so that the residents and their visitors are able to park within the vicinity.

Negative Impacts

- Objections could be raised, however in order to negate any negative impact that the proposals may raise, any objectors will be made fully aware of the legitimate need of the residents, their visitors, and family to be able to park.

4.3 Council policies and City Priorities

4.3.1 Local Transport Plan (LTP): The proposals contained in this report are in accordance with Local Transport Plan 3 - Strategic Approaches: **Connectivity:** P18. Improve safety and security

4.3.2 Disabled/Mobility: The proposals will provide a positive aid to the elderly residents especially disabled and will assist the ability for these residents to be able to travel to local amenities via help from their friends and family.

4.3.3 Ethnic minorities and women: This report has no implications for ethnic minorities or women.

4.4 Resources and value for money

4.4.1 Full scheme estimate

4.4.2	Costs for the scheme are as follows:	Works	£1,500
		Legal fees	£3,000
		Staff fees	£2,000

The funding for this scheme can be met from the A65 Quality Bus Scheme budget 2014/15.

4.5 Legal Implications, Access to Information and Call In

4.5.1 The A65 Quality Bus Scheme was completed in 2012, and will come to the end of its Maintenance Period in the 2014/2015 financial year.

4.6 Risk Management

4.6.1 There are no risks over and above those expected when working on land adjacent to the public highway.

5 Conclusions

5.1 These proposals aim to address the complaints and concerns that have been raised by the Local MP and the residents of Nos 410 to 414 Kirkstall Road about the inability for the residents and their visitors to be able to park in close proximity to their properties.

6 Recommendations

6.1 The Chief Officer (Highways and Transportation) is requested to:

- i) note the contents of this report;
- ii) approve the proposals to install two Resident Parking Only signs and the introduction of Resident Permit Parking on land adjacent to Kirkstall Road/Woodside View as shown on the attached drawing No. HDC/713184/MISC/181, at a total cost of £6,500 funded from the A65 Quality Bus Scheme budget.
- iii) authorise the City Solicitor to advertise the draft Traffic Regulation Order and, if no valid objections are received, to make, seal and implement the Orders as advertised.

Background documents - None

Equality, Diversity, Cohesion and Integration Screening (Appendix 1)



As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions.

Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality, diversity, cohesion and integration.
- whether or not equality, diversity, cohesion and integration is being/has already been considered, and
- whether or not it is necessary to carry out an impact assessment.

Directorate: City Services	Service area: Major Projects
Lead person: Dion Crawshaw	Contact number: 07891566232

1. Title: Kirkstall Road/Woodside View, Kirkstall – Proposed Traffic Regulation Order

Is this a:

Strategy / Policy

Service / Function

Other

If other, please specify

2. Please provide a brief description of what you are screening

The screening focuses on the Highways and Transportation Board Report seeking approval to implement the proposals to address the problems and concerns raised by the Local MP and the residents of Nos. 410 to 414 Kirkstall Road about the inability for the residents and their visitors to be able to park in close proximity to their property.

3. Relevance to equality, diversity, cohesion and integration

All the council's strategies/policies, services/functions affect service users, employees or the wider community – city wide or more local. These will also have a greater/lesser relevance to equality, diversity, cohesion and integration.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation and any other relevant characteristics (for example socio-economic status, social class, income, unemployment, residential location or family background and education or skills levels).

Questions	Yes	No
Is there an existing or likely differential impact for the different equality characteristics?	X	
Have there been or likely to be any public concerns about the policy or proposal?		X
Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom?		X
Could the proposal affect our workforce or employment practices?		X
Does the proposal involve or will it have an impact on <ul style="list-style-type: none">• Eliminating unlawful discrimination, victimisation and harassment• Advancing equality of opportunity• Fostering good relations		X

If you have answered **no** to the questions above please complete **sections 6 and 7**

If you have answered **yes** to any of the above and;

- Believe you have already considered the impact on equality, diversity, cohesion and integration within your proposal please go to **section 4**.
- Are not already considering the impact on equality, diversity, cohesion and integration within your proposal please go to **section 5**.

4. Considering the impact on equality, diversity, cohesion and integration

If you can demonstrate you have considered how your proposals impact on equality, diversity, cohesion and integration you have carried out an impact assessment.

Please provide specific details for all three areas below (use the prompts for guidance).

• **How have you considered equality, diversity, cohesion and integration?** (think about the scope of the proposal, who is likely to be affected, equality related information, gaps in information and plans to address, consultation and engagement activities (taken place or planned) with those likely to be affected)

Consultation has been carried out with:

- Kirkstall Ward Councillors (*who unanimously support the proposals*)
- Emergency Services & Metro (no adverse comments were received)
- Local Residents

The aim of the consultation was to make everyone aware of the proposals in terms of providing an element of off street parking for the residents who reside in Nos. 410 to 414 Kirkstall Road, and their visitors.

Additional consultation/engagement will take place prior to the works being carried by means of the legal advertisement of the Traffic Regulation Orders both in the local media and on street by means of a public notice

• **Key findings**

(think about any potential positive and negative impact on different equality characteristics, potential to promote strong and positive relationships between groups, potential to bring groups/communities into increased contact with each other, perception that the proposal could benefit one group at the expense of another)

The introduction of the various parking restrictions will provide both positive and negative impacts to all road users;

Positive Impacts

- Providing Resident Permit parking along the frontages of Nos. 410 to 414 Kirkstall Road so that the residents and their visitors are able to park within the vicinity.

Negative Impacts

- Objections could be raised, however in order to negate any negative impact that the proposals may raise, any objectors will be made fully aware of the legitimate need of the residents and their friends to be able to park adjacent to 410 to 414 Kirkstall Road.

• **Actions**

(think about how you will promote positive impact and remove/ reduce negative impact)

The continuous support from the Local MP, Kirkstall Councillors, the residents and their friends will help to maintain a positive impact in the local community.

Whilst the proposals will provide off street parking specifically for the residents of Nos. 410 to 414 Kirkstall Road, should any negative impact be raised via objections, the objectors will be made

fully aware of the legitimate need of the residents, their friends and family.

5. If you are **not already considering the impact on equality, diversity, cohesion and integration you **will need to carry out an impact assessment.****

Date to scope and plan your impact assessment:	N/A
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Date to complete your impact assessment	N/A
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Lead person for your impact assessment (Include name and job title)	N/A
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6. Governance, ownership and approval

Please state here who has approved the actions and outcomes of the screening

Name	Job title	Date
Dion Crawshaw	Group Engineer	12 th November 2014

7. Publishing

This screening document will act as evidence that due regard to equality and diversity has been given. If you are not carrying out an independent impact assessment the screening document will need to be published.

If this screening relates to a **Key Delegated Decision, Executive Board, full Council** or a **Significant Operational Decision** a copy should be emailed to Corporate Governance and will be published along with the relevant report.

A copy of **all other** screening's should be sent to equalityteam@leeds.gov.uk. For record keeping purposes it will be kept on file (but not published).

Date screening completed	12 th November 2014
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If relates to a Key Decision - date sent to Corporate Governance	
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Any other decision – date sent to Equality Team (equalityteam@leeds.gov.uk)	
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